Checking Invoice Payment Status

Purpose:

Financial Secretaries can check invoice status and check information.

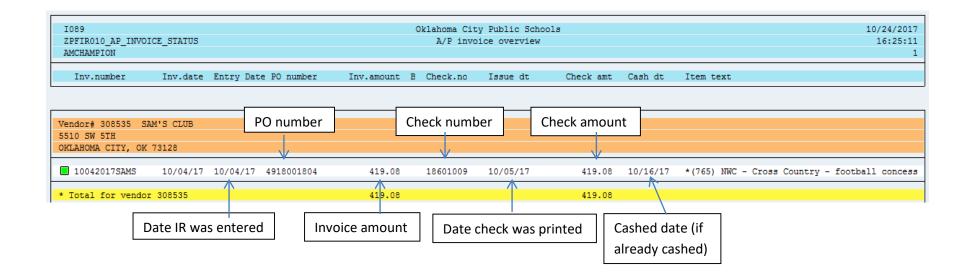
Go to:

Y_OKD_48000114 - A/P invoice status overview

At this screen, enter the PO number and click 🚱 .

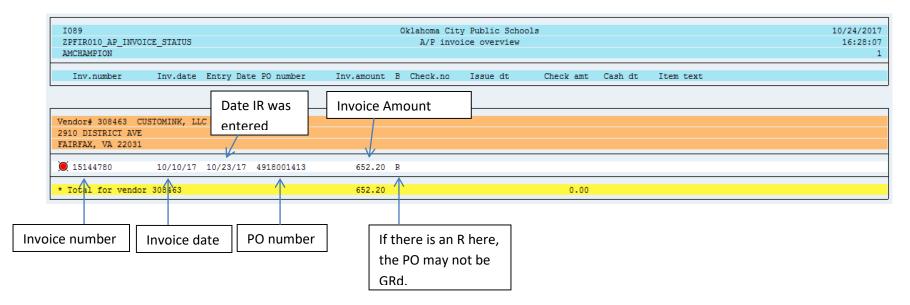
A/P invoice overview			
🊱 📴			
Selection criteria			
Vendor account number		to	
Invoice number		to	
Invoice date		to	
Purchase order	4918001413	to	
✓ include OPEN items			
✓ include CLEARED items			
 ✓ include HELD items ✓ include OPEN items ✓ include CLEARED items 			

This example is an invoice where a check has been issued:



If the check amount is larger than the invoice amount, it just means other items were paid on the same check

This example has not been issued a check.



If no data is displayed, the IR has not been entered. Contact accounts payable.